

## **HOW TO FILE RTI APPLICATION WITH NAGPUR METRO RAIL CORPORATION**

Any citizen of India who desires to obtain any information under the Right to Information Act, 2005 (Act) may make a request to the Centralized RTI Cell, NMRCL, Metro House, CK Naidu Marg, Anand Nagar, Civil Lines, Nagpur-440001.

**Application Fee:** In accordance to directive given in the Gazette notification issued by Deptt. of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide no. 34012/8(s)/2005-Estt.(B) dated 16.09.2005, the application for obtaining Information under sub-section (1) of section 6 must be accompanied by prescribed application fee. At present the application fee is as Rs 10/-.

**Mode of Payment:** By demand draft/banker's cheque / postal order drawn in favour of 'Nagpur Metro Rail Corporation Ltd.'

Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

**Additional Fee:** In case additional fees are required, the applicant will be informed about the same.

RTI fee of Rs 10/- can be submitted through Indian Postal Order(IPO) or through Demand Draft (DD) in favour of Account Officer, Nagpur Metro Rail Corporation.

The fee (IPO/DD) can only be submitted at the office of Public Information Officer (PIO), Metro House, CK Naidu Marg, Anand Nagar, Civil Lines, Nagpur-440001. One can personally deposit the fee (in IPO/DD) at the office of PIO or alternatively he / she may sent IPO or DD by post to following address.

APIO/PIO

Centralized RTI Cell,  
Nagpur Metro Rail Corporation,  
Metro House,CK Naidu Marg,  
Anand Nagar,Civil Lines  
Nagpur-440001