

**EMPLOYEES ON ROLL IN MAHA-METRO (NAGPUR METRO RAIL PROJECT)**

**(March – 2018)**

Sr. No.	Deputation	Regular		Contract	Reemployment	Total Count	Outsourced + Admin Outsourced & Consultants	Gross Total
		O & M	Project					
1.	26	45	19	97	58	245	(104 +110) = 214	459

**EMPLOYEES ON ROLL IN MAHA-METRO (PUNE METRO RAIL PROJECT)**

**(March – 2018)**

Sr. No.	Deputation	Regular		Contract	Reemployment	Total Count	Outsourced + Admin Outsourced	Gross Total
		O & M	Project					
1.	06	NIL	06	44	22	78	( 22+ NIL) = 22	100

**STATUS OF GRIEVANCE**

**(March – 2018)**

Sr. No.	Month	No. of Grievance received	No. of Grievance disposed-off	Remark
1.	March - 18	00	00	-

**STATUS OF RTI**

**(March – 2018)**

Sr. No.	Month	No. of RTI received	No. of RTI disposed-off	Remark
1.	March - 18	09	06	No. of 03 RTI are Under Process



  
28/03/18

Sr. No.	Advt No.	Advt Date	Designation	No. of Post Advertised	No. of candidates Shortlisted	Interview Schedule	Appointment Made	Post filled	Vacancy	Present status	Remark
1			AGM(Civil)	2	4	30.07.15	2	1	1		
2	NMRC/ PERS/HR/2015 (02)	17.06.15	JGM(Civil)	2	9	31.07.15	2	04*	0		*One candidate has not joined.
3			AM(HR)	1	2	31.07.15	1	1	0		
4			DP	1	8	08.10.15	1	1	0		
5	NMRC/HR/03/2015	08.07.15	D(RS&S)	1	10	08.10.15	1	1	0		*03 CANDIDATES WERE SELECTED AGAINST THE VACANCY IN HIGHER GRADE AS A SR.DGM
6			DF	1	14	09.05.16	1	1	0		
7			AGM (RS)	1	NIL		0	0	1		
8			AGM (OHE)	1	3	05.11.15	0	0	1		
9			JGM (RS)	2	2	05.11.15	0	0	2		
10			JGM (OHE)	2	5	05.11.15	0	0	2		
11	NMRC/ PERS/HR/2015/04	17.09.15	DGM (ELECT)	2	8	05.11.15	3	01*	0		*01 CANDIDATES WAS SELECTED AGAINST THE VACANCY IN HIGHER GRADE.
12			AGM (S&T)	1	3	05.11.15	1	1	0		
13			JGM (S&T)	2	3	05.11.15	0	0	2		
14			DGM (S&T)	2	11	05.11.15	4	04*	0		*02 CANDIDATES WERE SELECTED AGAINST THE VACANCY IN HIGHER GRADE.
15			DGM (ENVR)	1	2	05.11.15	1	1	0		
16			AM (ELECT/E)	1	2	05.11.15	1	1	0		
17			JGM (HR)	1	2	01.12.15	1	1	0		
18			MGR (HR)	1	2	01.12.15	0	0	1		
19			Sr. OA	2	1	01.12.15	1	1	1		
20	NMRC/ PERS/HR/05/2015	26.09.15	MGR (FIN)	1	3	01.12.15	1	1	0		
21			AM (FIN)	1	1	01.12.15	0	0	1		
22			Sr. AA	4	2	01.12.15	1	0	4		
23			Sr. DGM (CIVIL)	2	9	09.01.16	1	1	1		
24	NMRC/ PERS/HR/06/2015	03.10.15	Sr. Exe. (Civil)	1	NIL		0	0	1		
25			Sr. SO (Acad)	1	NIL		0	0	1		
26	NMRC/ PERS/HR/07/2015	02.12.15	Jr. Exe. (Civil)	1	6	23.01.16	1	1	0		
27	NMRC/ PERS/HR/08/2015	29.12.15	Sr. Exe. (Civil)	1	3	19.03.16	1	1	0		
28			CPM (TRACK)	1	2	20.04.16	0	0	1		None of the candidates found suitable.
29			CPM (PL)	1	2	20.04.16	1	1	0		
30			CPM (O)	1	0	-	0	0	1		Post has been cancelled due to unavailability of suitable candidate.
31			Addl. CPM (PRO. DEPOT)	1	0	-	0	0	1		Kept on hold.
32	NMRC/HR/01/2016	22.02.16 & 12.03.16	Sr. Dy. CPM (Pl)	1	3	18.04.16	1	1	0		
33			AM (AD)	1	2	13.04.16	1	1	0		
34			Sr. OA (HR)	2	3	16.07.16	1	1	0		Post has been cancelled.
35			AGM (PROC)	1	3	13.04.16	1	1	0		
36			Addl. CPM (PD)	1	2	18.04.16	1	1	0		* Candidate relieved on 10.12.2015 on premature repatriation to DMRC.
37			MGR (Laun)	1	2	03.08.16	1	1	0		
38			CPM (Civil - Metro Stn)	1	2	03.08.16	1	01*	0		* Downgraded as AC PPM (Metro Station). Joined on 17.11.2016.
39			CPM (Civil - Viaduct)	1	3	03.08.16	1	1	0		
40			GM (Design)	1	3	30.07.16	1	1	0		
41			CPM (Operation)	1	3	16.07.16	1	0	1		
42	NMRC/HR/02/2016	27.05.16	Addl. CPM (Metro Stn)	2	-	-	1	1	0		Joined
43			Addl. CPM (S&T)	1	1	16.07.16	1	1	0		
44			Jr. CPM (Operation)	1	2	16.07.16	1	1	0		
45			Manager (Casting Yard)	1	6	08.07.16	1	1	0		
46	NMRC/HR/03/2016	16.07.16	Addl. CPM (Civil)	1	6	10.10.16	3	3	0		

Sr. No.	Advt No.	Advt Date	Designation	No. of Post Advertised	No. of candidates Shortlisted	Interview Schedule	Appointment Made	Post filled	Vacancy	Present status	Remark
47			Sr. SC/TO	17	28	05.12.2016	17	17	0	Joined	
48	NMRCL/HR/08/M/01/2016	19.09.16	Chief Controller	6	28	20.04.2017	11	8	4		*4 Candidates are expecting to join in March 2018.
49			Sr. Technician	20	37	10 & 11 July 2017	23	7	1		*2 Candidates are expecting to join in March 2018
50			SSE	6	53	7/08.04.17	20	-	-		Joined
51			ACPM (Civil - Track)-E6	1	4	22.02.2017	1	1	0		Joined
52			AGM (Finance)	1	1	13.12.16	01*	1	0		Joined
53			Sr. DGM (Finance)	1	2	13.12.16	01+01*	2	0		* Operated by downgraded post of Sr. DGM to DGM (Fin)
54			DGM (Finance)	2	6	13.12.16	02 + 01*	3	Nil		* Additional Post filled & joined
55	NMRCL/HR/04/2016	04.10.16	AM(FIN)	6	5	13.12.16	03+01*	3	3		2 Candidate Join as a AM (Fin) 1 Candidate joined as a SSO
56			AM(CS)	1	3	17.12.16	1	1	Nil		Joined
57			Sr. Exe. (Survey)	2	2	28.03.17	1	1	0		Joined
58			Jr. Exe. (Survey)	2	15	06.04.17	1	1	0		Joined
59			Accountant	2	4	13.12.2016	01+01*	1	1		1 Candidate joined as a Accountant & *1 Candidate Downgraded as a Account Assistant
60			Account Assistant	6	9	23.02.2017	4	3	1*		3 Candidates joined as a Account assistant *1 Candidate not joined offer letter cancelled None of the candidate found suitable.
61			GM (Legal)/(E7)	1	2	23.12.16	Nil				1 Candidate joined as a CPM (Proj) & Candidate joined on downgraded post of Addl. CPM Proj Joined and under notice period for resigned. None of the candidate found suitable for interview
62			CPM (Project)/(E7)	2	5	07.01.17	01+01*=02	2	0		1 Candidate joined as a Dy. CPM-Signal & Candidate joined as a Manager-Signal
63			Addl. CPM (Project)/(E6)	1	2		1	-	-		None of the candidate found suitable for interview
64	NMRCL/HR/05/2016	30.11.16	Addl. CPM (Track)/(E6)	1	1		-	-	-		None of the candidate found suitable for interview
65			Sr. Dy. CPM (Project& Planning)	1	1	22.02.2017	1	1	0		Joined
66			Sr. Dy. CPM(Project)	3	4		1	-	-		Offer letter cancelled
67			DGM (Civil)	1	6		2	0	0		None of the candidates Joined
68			DY. CPM (Tele)	2	8	04.02.2017	1	1	0		Joined
69			DY. CPM (Signal)	2	5	28.01.2017	2 + 1*	3	0		2 Candidate Joined as a Dy. CPM-Signal & 1 Candidate Joined as a Manager-Signal
70	NMRCL/HR/06/2016	30.11.16	DY. CPM (Rolling Stock)	2	2	28.01.2017	1	1	0		1 Candidate Joined as a Dy. CPM-RS & 2 Candidate Joined as a Dy. CPM- (Power supply & Gen)
71			DY. CPM (Power supply & Gen)	2	8	11.02.2017	2 + 1*	3			* Appointed as a Downgraded post of Manager-RS Kept on Hold.
72			AGM (Security)	1	-	10.06.2017	-	-	-		Selection Under Process
73			DGM (Civil)	1	6	21.04.17	-	-	-		Kept on Hold.
74			DGM (Track)	1	1	21.04.17	-	-	-		None of the candidate appeared for Interview
75			DGM (TRD/PS)	1	-		-	-	-		
76	NMRCL/HR/08/M/02/2016	30.12.16	DGM (Signal)	1	-		-	-	-		
77			DGM (Tele & ATC)	1	-		-	-	-		
78			DGM (RS & Depot)	1	-		-	-	-		Kept on Hold.
79			DGM (Safety & training)	1	-		-	-	-		
80			DGM (NFR)	1	-		-	-	-		
81			AM (HR)	1	4	08.02.2017	1	1	-		Joined
82	NMRCL/HR/01/2017	09.01.17	JGM (Admin)	1	2	28.03.2017	1*	1*	0		Appointed as a downgraded post of Sr. DGM (Admin) on 28.04.17 at PA.
83	NMRCL/HR/02/2017	16.01.17	AGM (Design)-E6	1	2	21.04.2017	1	1	0		Joined
84			DGM (Design)-E6	2	4	29.07.2017	1	1	0		Joined
85			GM (Finance)-E7	1	2	28.03.2017	-	-	-		None of the candidate found suitable.
86			AGM (Finance)-E6	1	4		01 + 01	2	2		Joined
87	NMRCL/HR/03/2017	16.01.17	DGM (HR)-E3	1	2		1	1	0		Scrutiny Under process.
88			AM (HR)-E1	1	2	21.04.2017	01 + 01*	1	0		1 Candidates Joined as a Sr. OA & Re pattained.
89			Sr. Office Assistant (HR)-S1	2	3	21.04.2017	01 + 01*	2	0		1 Candidates joined on downgraded post of Office Assistant

Sr. No.	Advt No.	Advt Date	Designation	No. of Post Advertised	No. of candidates Shortlisted	Interview Schedule	Appointment Made	Post filled	Vacancy	Present status	Remark
90			CPM (Project)/(E7)	1	4	28.03.2017	1	1	0		1 Candidate joined as a CPM (Proj)
91			Addl CPM (Project)/(E6)	1	4	21	1	1	0		Joined on downgraded post as a Jt.CPM(Proj)
92	NMRC/HR/04/2017	16.01.17	Sr. Dy. CPM (Project & Planning)/(E4)	1	9	21.04.2017	1	1	0		Joined
93			Sr. Dy. CPM(Project)/(E4)	2	15	22.07.2017	1+1*	2	0		01 joined 01* joined as a Dy. CPM (Project) downgraded post.
94			DGM(Project)/(E3)	1	12	22.07.2017	1+2*	3	0		1 Candidate Joined as a DGM-Project & 3 Candidates Selected on Downgraded Post. 01 candidate joined.
95	NMRC/HR/05/2017	18.03.17	Sr. Dy.CPM (Elect - E4)	1	3	11.07.2017	1*	1	0		Candidate joined the services of MAHA-Metro Nagpur on 06.01.2018 as JGM. Proceeding on hold
96			Dy.CPM (NFR) - E3	1	2						
97			Addl CPM (Proj) -E6	3	20	12.08.2017	5+3+3 *+1*+12	10	2		2 Candidates are Under Notice Period.
98	NMRC/HR/07/2017	16.05.17	DGM(Civil)	3	21	24.08.2017	3+8*+11	11	0		Joined.
99			Sr.DGM Fin(Internal Audit)	1	2	14.07.2017	1	1	0		Joined on 11-Sept-2017
100	NMRC/HR/09/2017	31.05.2017	JGM(Corporate Comm-E5)	1	9	07.10.2017	1	1	0		Joined on downgraded post as a DGM (CC)
101	NMRC/HR/06/2017	14.06.2017	GMI (Fin)-E7	1	8	19.08.2017	1	-	1		Under notice period.
102	MAHA-Metro/HR/10/2017	26.07.2017	Addl General Manager (Legal)	1	3	09.09.2017	1	1	0		Joined
103			Assistant Manager (Fin) - E1	6	21	14.10.2017	6	4	2		4 Candidates joined, 1 Under Notice Period & 1 Candidate is Medically unfit.
104	MAHA-Metro/HR/11/2017	09.08.2017	Accountant -S1	3	10	11.11.2017	3+2*+5	5	-		Joined
105			Accountant Assistant- NS4	5	28	11.11.2017	6+1+7	7	0		Joined.
106			CPM(Singal)	1							
107			CPM (Rolling Stock)	1							
108			CPM(Traction)	1	1	14.02.2018	1				Medical Scheduled on 24.03.2018.
109			CPM(E&M)	1							
110			CPM (Telecom)	1							
111			DGM(Signal)	1	2	03.02.2018	1	1			Offer of appointment issued.
112			DGM(Rolling Stock)	1	4	05.02.2018	1	1			Downgraded for the post of Manager (RS) offer of appointment issued.
113			DGM(Traction)	1	3	03.02.2018	1	1			Offer of appointment issued.
114	MAHA-Metro/HR/13/2017	28.10.2017	DGM(E&M)	1	6	03.02.2018	1	1			Offer of appointment issued.
115			DGM (Telecom)	1	3	03.02.2018	1+1*	2			Offer of appointment issued to 1 candidate & 1* candidate downgraded for the post of Manager (Tele/ATC) Medical scheduled on 24.03.2018
116			AM (Signal)	2	19	05.02.2018	2	2			Offer of appointment issued.
117			AM(Rolling Stock)	2	14	16.02.2018	2	2			Offer of appointment issued.
118			AM(Traction)	2	11	06.02.2018	2	2			Offer of appointment issued to 1 candidate & 1 candidate not submitted resignation letter to parent organisation.
119			AM(E&M)	2	2	05.02.2018	1	1			Offer of appointment issued.
120			AM (Telecom)	2	17	06.02.2018	2				Resignation not submitted to parent organisation.
121			SSE (Track)	1	2	17.02.2018	1	1			Offer of appointment issued.
122	MAHA-Metro/HR/12/2017	20.12.2017	SE (Track)	1	3	17.02.2018	1+1*	1			* Downgraded as a JE (Track), Offer of appointment issued.
123			Sr. Technician	1	2	24.02.2018					Selection Under Process
124			SSE (Rolling Stock)	1							Selection Under Process
125			SSE (Traction)	3							Scrutiny Under Process
126			SSE (Tele)	2							
127			SSE (E&M)	1							
128			SSE (Track)	1							
129	MAHA-Metro /HR/O&M/01/2018	05.01.2018	Sr.SC/TO/TC	1							Selection Under Process
130			Sr. Technician (RS)	2							Selection Under Process
131			Sr. Technician (Traction)	4	15	31.03.2018					Interview schedule on 31.03.2018
132			Sr. Technician (Signal)	3							Selection Under Process
133			Sr. Technician (Tele)	1	7	31.03.2018					Interview schedule on 31.03.2018
134			Sr. Technician (E&M)	2	5	31.03.2018					Interview schedule on 31.03.2018
135			Sr. Technician (Track)	1							Selection Under Process

Sr. No.	Advt No.	Advt Date	Designation	No. of Post Advertised	No. of candidates Shortlisted	Interview Schedule	Appointment Made	Post filled	Vacancy	Present status	Remark	
136			Chief Project Manager (Civil-Metro Station & Viaduct)	1								
137			Chief Project Manager (Civil-Underground)	1								
138			General Manager (Design)	1								
139			General Manager (Civil-Planning)	1								
140			Chief Project Manager (Track)	1								
141			General Manager (Tender)	1								
142			Additional Chief Project Manager (Civil-Underground)	1								
143			Additional General Manager (Design)	2								
144			Additional General Manager (Civil-Planning)	2								
145	MAHA-Metro/HR/01/2018	12.01.2018	Additional Chief project Manager (Quality)	1							Scrutiny Under Process.	
146			Additional Chief Project Manager (Safety)	1								
147			Additional Chief Project Manager (Track)	1								
148			Senior Deputy Chief Project Manager (Civil-Underground)	2								
149			Senior Deputy Chief Project Manager (Track)	2								
150			Deputy General Manager (Design)	2								
151			Deputy General Manager (Civil-Planning)	2								
152			Dy.General Manager (Tender)	2								
153			Manager (Civil-Underground)	2								
154			Manager (Track)	2								
155			Manager (Tender)	1								
156			Deputy General Manager (Finance)-E3	3								
157	MAHA-Metro/HR/02/2018	07/03/2018	Assistant Manager (Fin)- E1	6								Advertisement Live till 27.03.2018.
158			Account Assistant -NSA	5								
159			Office Assistant (HR)-NSA	3								
160	MAHA-Metro/HR/03/2018	16.03.2018	Deputy General Manager (Environment)-E3	1							Advertisement Live till 06.04.2018.	

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# STATUS OF HR POLICY

## (February - 2018)

Sr. No.	Subject	Circulated vide letter No.	Date	Remark
1.	Transport / Vehicle Allowance	NMRCL/Vehicle/2015/908A	10.09.2015	Approved
2.	Laptop Policy	NMRCL/HR/LP/2015	21.09.2015	Approved
3.	Mobile Reimbursement	NMRCL/MTIP/15	21.09.2015	Approved
4.	Lease Policy	NMRCL/lease/2015	29.09.2015	Approved
5.	Entertainment Allowance	NMRCL/HR/Misc All/2015/2003	17.10.2015	Approved
6.	Briefcase Reimbursement	NMRCL/HR/BA/2015/3063	20.11.2015	Approved
7.	Vehicle allowance	NMRCL/HR/CDA/2015/5089	10.12.2015	Approved
8.	Consolidated Daily Allowance	NMRCL/CDA/2015/5088	23.12.2015	Approved
9.	Newspaper/Magazine Allowance	NMRCL/HR/NP/2016	29.01.2016	Approved
10.	Travel(Conveyance)Allowance	NMRCL/Vehicle/2016	29.01.2016	Approved
11.	Electricity Bill Re-Imbursement	NMRCL/HR/Electricity Bill/2016	06.02.2016	Approved
12.	Arduous Allowance	NMRCL/HR/AWA/2016	09.02.2016	Approved
13.	Children Education Reimbursement	NMRCL/HR/EA/2016/	11.03.2016	Approved
14.	Medical Attendance Rule	NMRCL/HR/MAR/2016/388	16.03.2016	Approved
15.	TADK	NMRCL/HR/TADK/2016/	-	Approved
16.	Outdoor Medical allowance	NMRCL/HR/OMA/2016/953	10.05.2016	Approved
17.	Internship	NMRCL/HR/Internship/2016	05.04.2016	Approved
18.	Perks 45%	-	-	Approved
19.	Gratuity & GIS	NMRCL/HR/Gratuity & GIS/2016/978	13.05.2016	Approved
20.	HBA	NMRCL/HR/HBA/2016	15.06.2016	Approved
21.	Multipurpose Advance Facility	NMRCL/HR/MPA/2016/2711	29.09.2016	Approved
22.	LTC Policy	NMRCL/HR/LTC/2016/(MH)0369	31.12.2016	Approved
23.	Regularization Policy	NMRCL/HR/Regulation/2017/(MH)0811	02.05.2017	Approved
24.	CDA Policy	NMRCL/HR/CDA/2017/(MH)1066	27.06.2017	Approved
25.	CGM Policy	NMRCL/HR/CGM/2017/ (MH)1067	27.06.2017	Approved
26.	Vision Mission & Code of Value & Ethics	MAHA-Metro/HR/VMCV&V/2017(MH)1419	11.08.2017	Approved
27.	Execution of Bond	MAHA-Metro/HR/EOM/2018(MH) 4070	01.03.2018	Approved

  
 26/03/18



